

WILSON SCHOOL BOARD
Minutes
Monday, October 17, 2016

Wilson School District Strategic Vision Planks

WSD Vision Plank 1 – Improve upon or expand Wilson’s portfolio to advance student success.

WSD Vision Plank 2 – Grow Wilson regionally or nationally.

WSD Vision Plank 3 – Increase organizational agility and capacity.

WSD Vision Plank 4 – Creative development of existing and new infrastructure.

WSD Vision Plank 5 – Create a flatter organizational structure for stakeholder collaboration.

WSD Vision Plank 6 – Control for fiscal accountability.

The regular meeting of the Wilson School Board was called to order at 7:00 p.m. on Monday, October 17, 2016 in the Board Room, by Mr. Steve Ehrlich, Board President. The following Board members were present:

Steve Chmielewski
Steve Ehrlich
Brad Hart
Mike Martin
Robert Metzgar
Jay Nigrini
Carol Reid
Matt Wolf
Excused: Jason Hopp

Present: Mr. Baker, Dr. Mierzejewski, Ms. Schlosman, Ms. Lillis, Dr. A Flannery, Dr. Long, Ms. Kramer, Officer Troutman, Mr. Bender, Dr. Burnham, Dr. Antonis, Mr. Good

Public Attendees – see attached

Presentation of Colors by JROTC

Pledge to the Flag

Public Participation Announcement – Attorney Miravich

Communication

Executive Session – The board met in executive session prior to tonight’s board meeting for the purpose of discussing legal matters.

Wilson Good News – Steve Ehrlich

Approval of Minutes (Consent)

Hearing no objection to approve the Wilson School Board minutes of October 3, 2016, President Ehrlich directed that a unanimous vote be cast to ratify/approve the minutes.

(AYES 8)

1.0 TREASURER'S REPORT/INVESTMENT REPORT/GENERAL FUND FINANCIAL REPORTS (Motion Carried)

Dr. Chmielewski presented the September 2016 Treasurer's Report, Investment Report and General Fund Financial Statements as attached. Dr. Chmielewski moved, seconded by Mr. Wolf to accept the Treasurer's Report and approve related invoices as presented and to include the General Fund Investment Accounts list and Board Summary Report for the period September 2016 in the permanent minutes.

A roll call vote was recorded as follows:

(Ayes 8): Messrs.; Chmielewski, Ehrlich, Hart, Martin, Metzgar, Nigrini, Wolf, and Mrs. Reid

2.0 PAYMENT OF BILLS: (Motion Carried)

Dr. Chmielewski moved, seconded by Mr. Wolf to approve the Payment of Bills as follows:

General Fund	\$ 2,378,422.40
Capital Reserve	\$ 105,343.83

A roll call vote was recorded as follows:

(Ayes 8): Messrs.; Chmielewski, Ehrlich, Hart, Martin, Metzgar, Nigrini, Wolf, and Mrs. Reid

3.0 FINANCIAL REPORTS: (Motion Carried)

Dr. Chmielewski moved, seconded by Mrs. Reid to approve the Financial Reports as follows:

- Cafeteria (September 2016)
- Child Care (September 2016)
- Activity Accounts:
 - Wilson West MS (September 2016)
 - Southern MS (September 2016)
 - Senior High (September 2016)

A roll call vote was recorded as follows:

(Ayes 8): Messrs.; Chmielewski, Ehrlich, Hart, Martin, Metzgar, Nigrini, Wolf, and Mrs. Reid

4.0 Ratification/Approval of the following: (No Items)

5.0 Superintendent's Report (Motion Carried)

Dr. Chmielewski moved, seconded by Mr. Metzgar to approve the Superintendent's Report items #5.1 - #5.7 as follows:

5.1 Unpaid Leave

Katie Skrzat, Chorus Teacher, Southern, 10/4/16- 10/7/16 (4 working days)

5.2 Resignations

Irene Becker, Child Care Asst., Berkshire Heights, eff. 6/30/17

Rachel Blatt, Hourly Teacher, Cornwall Terrace, eff. 10/14/16

Karen Fox, Facilities Scheduler, eff. 10/28/16

Danielle Long, Substitute Teacher, eff. 10/11/16

Kathleen Wealand, Child Care Asst., Shiloh Hills, eff. 10/28/16

5.3 Change of Status

Michelle DiSabatino, Special Education Instructional Assistant to Substitute Special Education Instructional Assistant, \$12.11 per hour, eff. 10/6/16

Kathy Kurtz, Food Service Worker, Shiloh Hills to Autistic Special Education Instructional Assistant, Whitfield, 29.5 hours per week, \$13.11 per hour, eff. 10/17/16 (replacing Laura Nina who had a change in status)

April Moore, Hourly Teacher, Shiloh Hills, 17 hours per week to up to 34 hours per week, no change in rate, eff. 11/2/16 (covering Karen DeLoretta's hours while she is subbing for Denise Boyer who will be on medical leave)

Danielle Ross, Substitute School Bus Driver to School Bus Driver, 25 hours per week, \$14.86 per hour, eff. 9/26/16 (replacing Rodney Stoudt who resigned)

Wendy Werner, Study Hall Monitor, High School to Autistic Special Education Instructional Assistant, West, \$13.11 per hour, 29.5 hours per week, eff. 10/21/16 (replacing Rayanne Rauenzahn who had a change in status)

Heather Ratkiewicz, Food Service worker, Whitfield to Food Service Substitute, \$9.87 per hour, eff. 10/17/16

Karly Repko, Substitute Teacher to Long Term Substitute, Whitfield, B, CY 1, \$44, 000 (prorated), eff. 8/31/16 - 11/30/16(replacing Lori Shuart while on maternity leave which became extended)

5.4 Support Staff

Dayna Balla, Autistic Special Education Instructional Assistant, \$13.11 per hour, 29.5 hours per week, Whitfield, eff. 10/12/16 (replacing Jessica Stamm)

Carla Lang, Food Service Worker, West, \$9.87 per hour, 26.25 hours per week, eff. 10/5/16 (Replacing Cindy O'Neill who transferred positions)

Teresa Schaeffer, Food Service Cashier, West, \$9.87 per hour, 18.75 hours per week, eff. 10/11/16 (replacing Christine Harris who resigned)

Whitney Turner, Substitute School Nurse, \$18.84 per hour, eff. 8/29/16

Pamela Van Ostenbridge, Substitute Monitorial Aide, \$9.87 per hour, eff. 10/4/16

5.5 Substitute Teachers eff. 10/18/16 unless otherwise noted

Michaela Lehane, eff. 10/17/16

Nicole Charlanza

Kelli Savage Maturi

Mary Shelton

5.6 Extracurricular

Ryan Cuevas, Tennis Camp- \$1310.00

Lynn Guiles, Ticket Seller

Ashley Kaufman, Age Group Swimming Coach, \$10.00 per hour

Kiernan Melograna, Athletic Physical Coordinator – MS, \$384

Erin Moyer, Age Group Water Polo- \$7.75 per hour

5.7 Approved the 2016-17 Hourly Staff Chart as attached (changes in yellow)

A roll call vote was recorded as follows:

(Ayes 8): Messrs.; Chmielewski, Ehrlich, Hart, Martin, Metzgar, Nigrini, Wolf, and Mrs. Reid

6.0 Consent Items (No Items)

Roll Call

Mr. Nigrini moved, seconded by Mrs. Reid to approve Human Resource item #7.1 as follows:

7.0 Human Resources (Motion Carried 6-2-0-1)

7.1 Approved entering into 3-year agreement with Margaret Lindsey as Chief Operating Officer beginning 10/28/16, \$120,000, per year, per the attached.

A roll call vote was recorded as follows:

(Ayes 6): Messrs.; Chmielewski, Ehrlich, Martin, Nigrini, Wolf, and Mrs. Reid

(Nays 2) Messrs: Hart and Metzgar

(Absent 1) Mr. Hopp

8.0 Pupil Services (Motions Carried)

Mr. Nigrini moved, seconded by Mr. Wolf to approve Pupil Service item #8.1 as follows:

8.1 Granted permission to waive tuition for the following students as per Board Policy #202 – Eligibility of Non-Residents:

Male, Gr. 12, High School, from 8/29/16 until the end of school year

A roll call vote was recorded as follows:

(Ayes 7): Messrs.; Ehrlich, Hart, Martin, Metzgar, Nigrini, Wolf, and Mrs. Reid

(Nay 1): Dr. Chmielewski

Mrs. Reid moved, seconded by Dr. Chmielewski to approve Pupil Services items #8.2- #8.3 as follows:

8.2 Granted permission to contract with BCIU, to provide programs and services to special education students as listed in Schedule A of the contract, at a cost of \$182,340.75 for the 2016-2017 school year.

8.3 Approved the 2016-17 Recommendation District Assessment Program as attached.

A roll call vote was recorded as follows:

(Ayes 8): Messrs.; Chmielewski, Ehrlich, Hart, Martin, Metzgar, Nigrini, Wolf, and Mrs. Reid

9.0 Technology & Media (No Items)

10.0 Operations (Motion Carried)

Mr. Nigrini moved, seconded by Mr. Martin to approve Operations items #10.1 and #10.2 as follows:

10. 1 Approved the use of Capital Reserve Funds to pay for the emergency repair that was needed at the High School HVAC underground pipe in a total amount of \$73,599.00.

10. 2 Approved the use of Capital Reserve Funds to pay for the sinkhole work to date at SMS/CT in the current amount of \$58,290.67.

A roll call vote was recorded as follows:

(Ayes 8): Messrs.; Chmielewski, Ehrlich, Hart, Martin, Metzgar, Nigrini, Wolf, and Mrs. Reid

11.0 Finance (Motion Carried 7-0-1)

Mrs. Reid moved, seconded by Dr. Chmielewski to approve Finance items #11.1 -#11.3 as follows:

11.1 Approved the resolution to appoint Christine Schlosman, Chief Financial Officer, as the primary delegate and Mike Martin as alternate delegate to represent the School District to the Berks County Tax Collection Committee Executive Committee.

11.2 Approved replacing Diane Richards with Christine Schlosman as an authorized signer on the District's bank accounts.

11.3 Approved the budget transfers dated July 1 through October 12, 2016.

A roll call vote was recorded as follows:

(Ayes 7): Messrs.; Chmielewski, Ehrlich, Hart, Metzgar, Nigrini, Wolf, and Mrs. Reid

(Abstain 1): Mr. Martin

12.0 Curriculum and Staff Development (No Items)

13.0 Transportation (No Items)

14.0 Food/Cafeteria (No Items)

15.0 Child Care (Motion Carried)

Dr. Chmielewski moved, seconded by Mr. Martin to approve Child Care item #15.1 as follows:

- 15.1 Approved** contracting with C2C Design Group for Engineering Services to provide plans for (3) single sinks to be added in the cafeteria at Berkshire Heights Early Learning Center. The cost will not exceed \$400.00. All costs will be paid for by Wilson Child Care. No cost to the General Fund.

A roll call vote was recorded as follows:

(Ayes 8): Messrs.; Chmielewski, Ehrlich, Hart, Martin, Metzgar, Nigrini, Wolf, and Mrs. Reid

16.0 Extra-Curricular (Motion Carried)

Mr. Wolf moved, seconded by Mr. Metzgar to approve Extra – Curricular item #16. 1 as follows:

- 16.1** Approved the Extra-Curricular stipends see attached

A roll call vote was recorded as follows:

(Ayes 8): Messrs.; Chmielewski, Ehrlich, Hart, Martin, Metzgar, Nigrini, Wolf, and Mrs. Reid

17.0 Policies (1st Reading and 2nd Reading) (No Vote)

- 17.2 First reading** of the following revised policy:

Pol. #801 – Open Records

- 17.1 Second reading** of the following revised policy:

Pol. 907 – School Visitors

18.0 Miscellaneous (No Items)

COMMITTEE AGENDA ITEMS

COMMITTEE REPORTS

Berks Career and Technology Center Representative (Mr. Metzgar)

Next meeting of JOC is 10/28/16; The West Campus Open House is 10/20.

Berks County I.U. Board Representative (Mrs. Reid)

Meeting on Thursday, 10/20/16

Berks E.I.T. Representative (Mrs. Schlosman)

No report

Curriculum Committee Chairman (Mrs. Reid)

Meeting on Wednesday, 10/19/16

Extracurricular Committee Chairman (Mr. Wolf)

Fall regular season games are coming to an end. Full slate of teams headed into County and Districts. Good season for fall sports.

Facilities Committee Chairman (Mr. Nigrini)

Met on 10/4 and continue to discuss current and potential projects. One such project is the softball field dugouts. Keeping in tune with Title IX; obtaining bids and looking to upgrade for 2017. Continue to work on the Southern stadium and track. Will keep with current footprint. The committee along with facilities has Woolevar looking at the aquatic center ventilation /hvac system. Was it a design flaw, is it adequate, etc. and lastly, the Workers Comp and safety committee walk through of the stage area of the auditorium indicated some issues. We are currently cleaning out the area to be in compliance.

Finance Committee Chairman (Mr. Ehrlich)

No report

Human Resources Committee Chairman (Mr. Hopp)

No report

Legislative/PA School Board Assn. Representative (Mr. Martin)

No report

Public Relations Chairman (Ms. Kramer/Mr. Hart)

Education Foundation Report (Ms. Kramer/Mr. Nigrini)

Technology Chairman (Dr. Chmielewski)

No report

Student Outreach (Emma O'Shea)

There has been a lot going on with all the various clubs and sports at Wilson High School. Wilson Earth Club just did a nature hike this past weekend and has been raising money to buy a new water bottle refill station through donuts sales during school. Wilson's Feminist Society Club did a walk around campus spreading their message last week. Student Government just volunteered at Wilson West's Fall Fest and has been collaborating with the Spirit Club for pink out decorations. The pink out game is this Friday. The shirts will be distributed for both the students and the community this Wednesday and Thursday. We will also be selling accessories and baked goods during the game in

an effort to raise more money for Berks County Breast Cancer Society. We will be decorating the school on Wednesday and the stadium on Friday for pink out. Student Government Members have also signed up to say a speech at southern's boss breakfast awards throughout the school year. We will be meeting with JROTC over the next few weeks to help out with their annual vet ball. Wilson's Mini-THON is working hard and is busy planning fundraisers for the kids. Finally, our sports teams are having a very successful fall season and many of our teams are heading into their second round of Berks County Playoffs and will be starting the district playoffs soon!

Solicitor (Mr. Miravich)

No report

OTHER BUSINESS (President to permit public participation prior to any vote on Other Business)

PUBLIC PARTICIPATION - NON-AGENDA ITEMS

Enrollment as of October 14, 2016 is 5,983 students, which is an increase of 2 in the number of students from the September 13, 2016 report.

There being no further business, Dr. Chmielewski moved, seconded by Mrs. Reid to adjourn the meeting at 7:25 p.m. Motion carried.

Cheryl Raffauf, Board Secretary